


Open
Campus

WAITLISTING WITH FLEX-REG

OPEN
CAMPUS 

COURSES WITH WAITLISTS

Any closed course with a waitlist will indicate so with a “Waitlist: 999.” This 999 indicates how many seats are available on the waitlist.

Schedule Builder

To add classes to your schedule, first select a term. Then use the search bar above to search for classes. From the Search Results on the left below, drag and drop the classes to your schedule, or hover over the class to display the icons to either view the class details or add it to your schedule. If you have previously registered for courses, click the Registrations checkbox to make sure there are no time conflicts with the classes you are about to add. If you do not see the course you are looking for, please return to the search page. Forgot your NetID/password? Go to the Help tab for more info.

Search Results (Found 10 classes.)

Sort...

Compact view

NARB 1701 A - Arabic Calligraphy I

CRN: 7033

Instructor: Seif, Majed

Nov 06, 2015 - Dec 11, 2015 F

Term: Fall 2015

Type: Seminar

3:10 PM-5:00 PM

Campus: New York City

Seats: 1

Fees: \$1,150.00

Details

Add

NCHM 1702 A - Chinese Calligraphy

CRN: 7344

Instructor: Zhou, Bin

Nov 06, 2015 - Dec 11, 2015 F

Term: Fall 2015

Type: Seminar

12:00 PM-1:50 PM

Campus: New York City

Seats: 0

Fees: \$1,150.00

Waitlist: 999

Details

Add

Waitlist: 999

ADDING YOURSELF TO A WAITLIST

- You can add yourself to the Waitlist by adding the class, then selecting “Waitlist” in the drop down menu.
- Then, Submit and Update Registration.

THE NEW SCHOOL

Home | Schedule Builder | Manage Registration | Saved Plans | My Profile ▾

Options **Review** Payment Finished

Registration Results [Show details](#)

John Doe

⚠ This class is closed, with an active waitlist. Select "Waitlist" from the action menu and "Submit Changes/Update Registration" to waitlist this course.

NCHM 1702 A Chinese Calligraphy Fall 2015	Action: Waitlist ▾ None Waitlist Remove	Class total: \$0.00
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CONFIRM WAITLIST STATUS

- Once you are on the Waitlist, you will be able to finalize registration and continue to Payment Details. You will not be charged until you are offered a seat in the course and register.
- Note: just because you have a waitlist under your current schedule does **NOT** mean you are registered for the course. There is no guarantee that you will get a seat in the course you have waitlisted, so make sure to register for other available courses if you need them.

WAITLIST NOTIFICATION

If you do receive a spot in the course, you will receive a waitlist notification with instructions on how to register.

Note: You will have 24 hours from the receipt of the notification to register for the course.

 Notification, Waitlist Waitlist Notification for 7344 - Dear John , Congratulation 1:55 pm

Congratulations! You have secured a seat in the following course from the waitlist:

CRN: 7344

Course Information: NCHM 1702 A Chinese Calligraphy

You have 24 hours from the time this email was sent to claim your seat. You must resolve any time conflicts, maximum credit hours or co-requisites requirements before you can register for this class. If you do not register for this class within 24 hours, you will be dropped from the waitlist for this course.

If you do not wish to claim this seat, please go into to the Registration system and drop this course.

If you are a continuing education student taking a course for noncredit, credit, or as part of a certificate program, to claim your seat follow the instructions below:

- 1) Find your course on opencampus.newschool.edu/courses; click "Enroll."
- 2) Go to Manage Registration
- 3) Next to Action, change your status to "Web Registered."
- 4) Make sure to click the "Save" button.
- 5) You will be sent a bill for your course. Make sure to reconcile your balance by the postmarked date indicated on your bill.

If you have any questions or problems, please contact the Registrar's Office, [212-229-5620](tel:212-229-5620).

REGISTERING FOR YOUR COURSES

To claim your seat in the course, go to opencampus.newschool.edu/courses, select your course choice, create or log in to your account, go to "Manage Registration", and change status to "Web Register" in the Action menu. Make sure you save all changes, then proceed to Payment.

THE NEW SCHOOL

Home | Schedule Builder | **Manage Registration** | Saved Plans | My Profile ▾

Search

All terms ▾

for

Enter your search criteria here



[Advanced Search](#)

[Browse By Subject](#)

Manage Registration

NARB 1701 A | Arabic Calligraphy I

Term: Fall 2015
CRN: 7033
Schedule type: Seminar
Campus: New York City
Meetings: F 3:10 PM-5:00 PM

Status: Waitlist on Nov 05, 2015

Action: **None** ▾

Credit Hours: None

Grade Mode: ****Web Registered****

Course Level: Withdrawn W

****Web Registered****

FINALIZE REGISTRATION

Once you have registered, you will be sent a bill for your course. Make sure to reconcile any remaining balance by the postmarked date on your bill.



Bill me later

Final Invoice

Your registration is complete. Please print this page for your records by clicking the 'Print' button at the bottom right of this screen. Please be sure to make a note of your class location.

Name: John Doe
Payment method: **Bill me later**
Date: Oct 29, 2015

Schedule

NCHM 1702 A | Chinese Calligraphy

Term: Fall 2015 Credit hours: 0.000
CRN: 7344 Grade mode: Standard Letter A/F
Schedule type: Seminar Course level: Non Credit
Instructor: Zhou, Bin

Start date	End date	Days	Start time	End time	Campus	Building	Room
Nov 06, 2015	Dec 11, 2015	F	12:00 PM	1:50 PM	New York City	Johnson/Kaplan 66 W	716

Class Description:

Calligraphy is the art of writing Chinese characters. This course aims to familiarize students with the key techniques for learning calligraphy that have been taught over the centuries in China. This is a skill-oriented course starting with the origins of Chinese characters and the art of Chinese calligraphy. It acquaints students with the characteristics of the Official Script, focusing on the basic strokes and forms of written Chinese characters. Students will learn to concentrate on the movement of the brush. The emphasis is on the techniques, methods and practice of brush writing. Knowledge of Chinese or brush technique is not required.

Students Waitlisted for this section:

John Doe

FAQ

- **Do waitlisted courses count toward my credit hours?**
No. Waitlisted courses do not count toward your credit hours, UNTIL you actually register for the class.
- **Can you tell me what is my position on the waitlist?**
No, we do not know the position of a student on the waitlist. If you have issues with your schedule, contact your Academic Advisor.
- **Are you guaranteed a seat in a class for which you have waitlisted?**
No. Waitlisting DOES NOT guarantee a seat in the class. You will receive an email notification, if/when a seat opens up in the class.
- **How am I notified when a seat becomes available on a waitlisted class?**
You will automatically receive an email, at your email address, notifying you that a seat has become available.

QUESTIONS?

Contact the Registrar's Office

- reghelp@newschool.edu
- 212-229-5620